

East Islip Public Library

381 East Main Street
East Islip, New York 11730
(631) 581-9200

Technology Services Request Form

Date of Request: _____ Name: _____

Type of Equipment: _____ Department: _____

Please describe your request in detail below: (Please be specific i.e., type of software to be installed, location(s) of equipment to be moved)

FOR TECH SERVICE USE ONLY

Date Assigned: _____ Date of Completed: _____

Comments: _____

Left to do: _____

Technicians Initials: _____